



BOARD OF PUBLIC WORKS AND SAFETY

MEETING MINUTES

Meeting Date: June 9, 2021

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **ABSENT**
ARLENE D. COLVIN, VICE PRESIDENT ~ **PRESENT**
CHARLES PELLER, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

June 4, 2021 – **Adopted & Approved**

A. Colvin – Aye

C. Peller – Aye

Motion to amend agenda for 2 items, one from Community Development & one from the Police Department – per Vice President Colvin

– **Approved**

A. Colvin – Aye

C. Peller – Aye

CLAIMS

Approval of Claims to be Paid on June 11, 2021

○ 101 – GENERAL FUND	\$ 593,202.23	
○ 791 – SELF-INS NON-RE	\$ 17,516.97	
		\$ 610,719.20
○ 152 – COVID-19 HEALTH	\$ 17,827.00	
○ 220 – PROTECTIVE SERV	\$ 619.00	
○ 223 – COMP COURT	\$ 666.67	
○ 227 – LAW ENF TRAIN	\$ 238.83	
○ 231 – LOCAL ROADS & S	\$ 11,042.97	
○ 232 – MOTOR VEHICLE H	\$ 7,677.29	
○ 233 – LNDFL CLOSURE	\$ 2,800.00	
○ 240 – HEALTH/HUMAN SE	\$ 3,107.64	
○ 250 – PARK DEPARTMENT	\$ 2,536.11	
○ 254 – VEHICLE AUCTION	\$ 2,008.63	

○ 258 – BIO TERRORISM	\$	2,940.00
○ 261 – COMMUNITY DEVEL	\$	1,505.39
○ 270 – MEDIA FUND	\$	1,850.00
○ 408 – FIRE CAP EQUIP	\$	8,602.39
○ 705 – SOCIAL SERVICES	\$	431.78
○ 792 – WCI/UCI BENEFIT	\$	20,797.80
○ 823 – CONSOLIDAT AREA	\$	21,773.86
○ 826 – LAKEFRONT	\$	1,612.50
○ 860 – DOIT NON-REVERT	\$	1,016.41
○ 885 – SAFE & THRIVING	\$	1,996.90

SPECIAL REVENUE **\$ 111,051.17**

○ 224 – AMBULANCE NON-R	\$	28,380.28
○ 277 – GEN FUN/CASINO	\$	125,000.00
○ 462 – CEDIT	\$	59,925.00
○ 463 – PUB SFTY INC TA	\$	6,110.47
○ 474 – RDVLP AUX NON-R	\$	11,531.00

TOTAL CLAIMS TO BE PAID **\$ 952,717.12**

– Approved

A. Colvin – Aye

C. Peller – Aye

Ratification of Claims Paid on June 4, 2021

○ 101 – GENERAL FUND	\$	125.00
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TOTAL CLAIMS PAID **\$ 125.00**

– Approved

A. Colvin – Aye

C. Peller – Aye

Ratification of Payroll for June 4, 2021

TOTAL PAYROLL **\$1,501,055.71**

TOTAL PAID **\$1,501,055.71**

– Approved

A. Colvin – Aye

C. Peller – Aye

Ratification of Payroll Withholdings for June 4, 2021

○ 788 – PAYROLL WITHHOLDINGS	\$	168,115.40
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TOTAL **\$ 168,115.40**

– Approved

A. Colvin – Aye
C. Peller – Aye

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Gary Fire Department quotes: Hand tools and saws. Three quotes have been obtained for the purchase of hand tools and saws, respectively, for the Gary Fire Department.

The Community Development Department is requesting that the Board of Public Works and Safety approve the lowest, most responsive bidder for each:

Hand Tools

Darley \$1,953.80

Saws

Fire Service Inc \$10,900.00

– Approved

A. Colvin – Aye
C. Peller – Aye

Approval of Lawn care/Maintenance Contract: Lawn Care/Maintenance Services for The Franklin School Property: 600 E 35th Avenue. Professional Services Contract for Lawn care/Maintenance Services for the Franklin School Property. Express Lawn Care and Snow Removal was the lowest, most responsive bidder regarding the same.

Express Lawn Care Removal \$11,000.00

*Vice President A. Colvin added that an additional amount of \$1,500 was added to this contract. Bringing the total award to \$12,500.00. *

– Approved

A. Colvin – Aye
C. Peller – Aye

Approval of NSP Lawn Care/Maintenance Contract: Lawn Care/Maintenance Services for NSP1/NSP3 Properties: 632 W. 45th Avenue, 3667 Fillmore Street, 3619 Monroe Street, 3660 Jefferson Street, 3633 Buchanan Street. Professional Services Contract for NSP Lawn Care/Maintenance Services. 1 Moore, LLC was the sole bidder regarding the same.

1 Moore, LLC \$7,875.00

– Approved

A. Colvin – Aye
C. Peller – Aye

*Request to advertise for bids for the following projects:

- Rehabilitation of Tolleston Pavilion
- Rehabilitation of Roosevelt Pavilion
- Rehabilitation of Glen Ryan Pavilion

– Approved

A. Colvin – Aye

C. Peller – Aye

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Request to accept vendor packages for tree trimming & cutting services. Public works is requesting the following submitted vendor packages be accepted by the Board for review by the department:

1. WPTOA Enterprises
2. Taylord Services, LLC
3. Outdoor Tree Services
4. TLC Services
5. Lakeside Properties
6. XF Management, LLC
7. Gary Lawn Doctors, LLC
8. B & B Seasonal Services, LLC

– Approved

A. Colvin – Aye

C. Peller – Aye

Contract ratification with Kone, Inc to provide elevator and escalator repair and maintenance services to certain City-owned properties. The term of the Contract is from January 1, 2021 until December 31, 2021. Contract shall be paid an amount not to exceed \$50,000.

– Approved

A. Colvin – Aye

C. Peller – Aye

CORRESPONDENCE FROM THE NORTHWEST INDIANA HEALTH DEPARTMENT COOPERATIVE

Contract ratification with Bianca Gillespie to assist with the development and implementation of a Fetal Infant Mortality Review Project on behalf of the Northwest Indiana Health Department Cooperative. The term of the Contract is from October 1, 2020 until September 30, 2021. Contract shall be paid an amount not to exceed \$2,112.00.

– Approved

A. Colvin – Aye

C. Peller – Aye

***CORRESPONDENCE FROM THE POLICE DEPARTMENT**

Agreement to adopt K-9's with Officers Cuevas and Briggs. Two (2) Memorandums of Agreement between the Gary K-9 Association and the respective Officers Briggs and Cuevas ("APB") in regards to the adoption of two well-trained police canine's (Roki and Rush) from the Gary K-9 Association. The Board has already approved a similar agreement with Officer Anne Malinoff. The agreement provides that in exchange for the adoption of the trained dogs, who were trained with their respective Officers, the GPD will incur the costs of ensuring the canine's health and maintenance. The canine's will only be handled by the respective

officers and if the officers leave the GPD, the canine's will be returned to the possession and ownership of the Gary K-9 Association.

- Approved

A. Colvin – Aye

C. Peller – Aye

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on June 23,
2021.

A stylized, cursive signature in black ink, likely belonging to Trent A. McCain.

Trent A. McCain, President

A cursive signature in black ink, likely belonging to Arlene D. Colvin.

Arlene D. Colvin, Vice President

A cursive signature in blue ink, likely belonging to Charles Peller.

Charles Peller, Member

